

Da: [REDACTED]

Inviato: venerdì 31 marzo 2023 13:14

A: [REDACTED]

Cc: [REDACTED]

[REDACTED]

Oggetto: RE: Request for extension of the deadline for the submission of Action Status Report 2014-EU-TM-0401-M - year 2023

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Informazioni sul perché è importante questo avvertimento

Dear [REDACTED]

I take note of the fact that you'll send the ASR by 14.04.2023 at the latest. I take this opportunity to draw your attention on some key principles of the ASR exercise:

1. if an activity will not be fully completed as described in the latest GA in force (for example, some tasks can't be done anymore, are not anymore necessary or are postponed to an unknown date, far away in the future), then the actual end date should be the date by which the activity will be completed in a reduced scope (taking out these tasks).
2. If a milestone will not be reached (because it is not relevant anymore or because it will be completed far away in the future), it is important to explain this in the explanatory text of the field "note". You may also consider to attach an annex to the ASR with a clear indication of the milestones (and activities or part thereof) that are intended to be excluded from the scope of the Grant Agreement.
3. The cost table should be filled in in relation to the scope of the existing Grant Agreement and should not include costs related to tasks that would only become available with the entry force of a potential amended GA. It is however possible to introduce costs in years after the end date and to add an annex explaining that you plan to reduce the scope of some activities and extend the scope of others in light of an update of the detailed sequencing of some tasks.

My team is obviously ready to support TELT to help them solving any practical issues that may arise.

Best regards,

[REDACTED]

**European Commission**  
European Climate, Infrastructure and Environment Executive Agency (CINEA)

W910 4/157  
B-1049 Brussels/Belgium

[REDACTED]

From: [REDACTED]

Sent: Thursday, March 30, 2023 2:55 PM

To: [REDACTED]

[REDACTED]

Cc: [REDACTED]

[REDACTED]

Subject: Request for extension of the deadline for the submission of Action Status Report 2014-EU-TM-0401-M - year 2023

Dear [REDACTED],  
Dear [REDACTED],  
Dear [REDACTED],

Following the meeting held with you on 10/03/2023 and with the [REDACTED] on 14/3/2023, due to some technical evaluations, related to the articulated scenario involving a possible future amendment, that the implementing body TELT is still performing which did not allow to release the ASR report to the two Member States, we are kindly request to postpone the deadline for the submission originally fixed at 31/03/2023. If it is acceptable for you, we would like to propose 2 weeks more.

We wait for your kind reaction.

Best regards

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
Ministero delle infrastrutture e dei trasporti  
Via Nomentana 2  
00161 Roma

*Ai sensi e per gli effetti del Regolamento europeo per la protezione dei dati personali n. 2016/679 si rende noto che le informazioni contenute nella presente comunicazione telematica sono di natura privata e come tali riservate e inviate esclusivamente al destinatario indicato in epigrafe. La diffusione, la distribuzione e/o la riproduzione di quanto trasmesso, da parte di qualsiasi soggetto diverso dal suo destinatario, non è consentita. Qualora per errore vi sia stato trasmesso il seguente messaggio/documento vi preghiamo cortesemente di darcene immediata comunicazione, anche inviando un messaggio di ritorno all'indirizzo e-mail del mittente, nonché di distruggere quanto ricevuto. Grazie.*

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**Da:** [REDACTED]  
**Inviato:** mercoledì 14 dicembre 2022 12:21  
**A:** [REDACTED]  
**Oggetto:** Request for submission of Action Status Report 2014-EU-TM-0401-M 2023

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Dear Mr/Ms,

In line with the article II.23.1 of the Grant Agreement, we would like to remind you that the Action Status Report (ASR) on the implementation of the Action for the reporting period(s) up to the 31 December 2022 as indicated in Art. 4.1.1 has to be provided to CINEA **at the latest by 31 March 2023**.

The ASR has to be submitted electronically **only**, using CINEA's dedicated TENtec portal, accessible under <https://webgate.ec.europa.eu/tentec>. Please note that, for your convenience, the ASR has already been pre-filled with basic information regarding your Action.

Guidance on how to access, complete and submit the ASR is provided in the "ASR operational user manual", under the "Reports (Interim, ASR and Final)" section of "Templates & forms: 2014-2020 CEF Projects".

In order to login in to the ASR portal you need an EU Login. If you do not have an EU Login account yet, please sign in by using the **'Create an account'** link on the EU Login page (support is available through the help function at the bottom of the page).

If you are not or no longer the designated author of the report for this ASR, please inform immediately the [REDACTED]

Should you need to give access to different categories of users or delegate the role (s), please refer to the section 15. of the "ASR operational user manual".

According to the Art. II.23.1.j. of the Grant Agreement, the ASR should be certified by each of the EU Member State(s) in which the beneficiary is/beneficiaries are established. The Member State certification is done by the competent national Authority/Authorities and it may be either duly signed and uploaded in the TENtec portal, as an attachment to the ASR, or given online by a designated Member State user.

Please keep the original reports, including Member State certification(s), in your archives for audit purposes, in line with article II.27 of the Grant Agreement.

For technical, Action-related questions on the submission of the ASR please contact your responsible [REDACTED] at CINEA.

For any IT-related question, instead, you may contact the ASR Helpdesk [REDACTED]

Thank you in advance for your cooperation.

Yours sincerely,

[REDACTED]